# Supporting mental health and well-being in the workplace





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# Thank you for supporting mental health and well-being in the workplace!

### *Our aim for this session*:

How can managers support employees with regards to mental health and well-being?

### We'll talk about 3 different ways:

- Supporting a healthy workplace culture
- *Resources for employees who may be struggling with mental health concerns:* Directly seek assistance from manager Exhibiting behaviors that have a direct impact on their job performance
- Helping an employee in crisis



HOW CAN MANAGERS SUPPORT EMPLOYEES WITH REGARDS TO MENTAL HEALTH AND WELL-BEING?

*Supporting a healthy workplace culture* 



## Supporting a healthy workplace culture

Communicate the value of mental health and well-being implicitly and explicitly

- Post signage about resources available to employees
  - If primarily virtual, consider a slide in staff meetings dedicated to resource reminders
- Incorporate resources into onboarding
- Remind employees about resources at least annually
- Role model healthy workplace behavior and self-care
- Notify employees of and support their attendance at resilience workshops

#### WHAT CAN ORGANIZATIONS DO TO TACKLE BURNOUT AT WORK?

BURNOUT AT WORK

### Small changes can lead to big results in reducing and preventing burnout by addressing six key workplace factors (Maslach, 2016). Here are those factors and tips for addressing them:



### Workload

Ensuring people have the time and tools needed to get the job done.

TIp: Remind people managers to check-in on workload, and openly communicate about expectations and deadlines.



Autonomy and Control Offering people the chance to have some control over how they perform their work?

Tip: Explore ways to give team members more autonomy & control over tasks while still meeting deadlines.



Reward and Recognition Ensuring people are recognized and rewarded for a job well done.

Tip: Remind everyone of the need to recognize and reward wins and achievements, both big and small.



Community and Sense of Belonging Creating opportunities for people to feel like there is trust & mutual support with colleagues.

Tip: Find ways for people to connect with peers, supervisors, and across teams, through ERGs, mentorship programs, and in virtual settings.



Fairness Offering opportunities for people to be promoted and feel like they are treated fairly at work.

Tip: Review opportunities for advancement to ensure alignment exists between performance and promotion.



Values and Purpose in Work Supporting people in feeling good about their work and proud of their contributions.

Tip: Find ways to relate the meaning of work tasks to organizational purpose and mission and communicate employee contributions to both.



### Employers can also help reduce and prevent burnout by:

- Supporting People Managers: Remind managers about leading with empathy, scheduling regular check-ins, and encouraging open dialogue with their teams around the factors that contribute to burnout.
- Offering Training: Offer an interactive training with people leaders that informs them about the six (6) factors and how to effectively address them to reduce or eliminate burnout on their teams.
- Surveying Employees: Develop a simple survey to assess and prioritize the factors that may be impacting burnout in the workplace. Better understanding how burnout is impacting your organization is key in tackling it.
- Developing an Action Plan: Work with a small group of thoughtful employees to create an action plan that addresses the issues uncovered in the employee survey. Be sure to address organizational culture, as it impacts performance, productivity, retention, and more.

### WHAT IS BURNOUT?

Burnout results from chronic workplace stress that has not been successfully managed. It is characterized by three dimensions:





#### Exhaustion:

Physically, emotionally, and cognitively, described as feeling like the tank is empty.

#### Negative & Cynical:

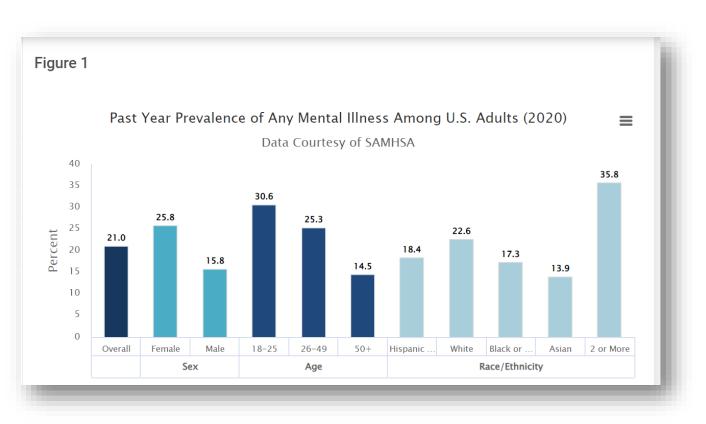
Feeling negative and cynical toward work, co-workers, and others in one's life.

#### Ineffective at Work:

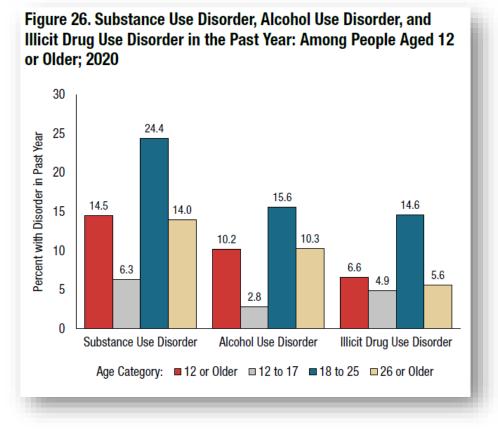
Reduced effectiveness or ability to perform one's work.

https://www.workplacementalhealth. org/employer-resources/infographicbeating-burnout-at-work

# Mental health and substance use disorders are common and may contribute to performance issues



https://www.nimh.nih.gov/health/statistics/mental-illness



### https://www.samhsa.gov/data/



HOW CAN MANAGERS SUPPORT EMPLOYEES WITH REGARDS TO MENTAL HEALTH AND WELL-BEING?

*Employees who may be struggling with mental health concerns* 

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# Employees who may be struggling with mental health concerns

Common signs of mental health and substance use concerns

- Changes in appearance
- Significant weight loss or weight gain
- Hygiene concerns
- Changes in behavior
- Attendance or lateness problems
- Coming to work tired, sleepiness
- Appearing excessively energetic and fidgety
- Hostility or aggression
- Avoidant
- Isolating

- Mood changes or fluctuations
- Sullen, withdrawn
- Agitated, irritable
- Cognitive difficulties
- Difficulty concentrating
- Difficulty tracking conversations
- Not remembering what was talked about
- Losing track of things or tasks
- Not completing tasks on time



# Employees who may be struggling with mental health concerns

Vetting out potential mental health concerns through a performance management conversation

### Managers Role:

- Not your job to be a professional counselor, or best friend
- It is your job to ensure employees perform their jobs in a satisfactory manner by effectively addressing performance concerns and providing support as needed.

### Five Steps to Manage Performance Issues:

- Identify performance issues
- Observe behavior
- Document facts
- Work with HR to prepare to meet with the employee
- Meet with Employee



# Employees who may be struggling with mental health concerns

Vetting out potential mental health concerns through a performance management conversation

### Meeting with Employee

- Clearly describe the work performance issues you have identified.
- Outline behavioral changes, if any, that you have observed.
- Explain why this problem concerns you (workplace impact).
- Inform the employee of the "personal consequences" if work performance or conduct does not improve.
- Discuss all available supportive services and encourage the employee make use of them.
- Express confidence in the employee's improvement and set a date for a follow-up discussion.



### UW/Local Resources

- Leave of Absence UW & Washington State offer generous leave of absence benefits
- **CareLink** connects you with experts who help you or your family members navigate life's challenges in a free and confidential setting and is available 24 hours a day, 7 days a week at 866-598-3978.
- **SafeCampus** is a violence-prevention and response program supporting students, staff, faculty and community members. Call 206-685-7233 24/7 to anonymously discuss safety and well-being concerns for yourself or others.
- The Whole U is UW's workplace wellness program, providing programs and resources for heath, wellness and mindfulness.
- UW SOM Employee Mental Health Resources information at: https://faculty.uwmedicine.org/employee-mental-health-support/

HOW CAN MANAGERS SUPPORT EMPLOYEES WITH REGARDS TO MENTAL HEALTH AND WELL-BEING?

Helping an employee in crisis: Suicidal Ideation



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### Helping an employee in crisis: Suicidal Ideation

- Suicide is when people harm themselves with the goal of ending their life, and they die as a result
- Suicidal behavior refers to taking actions related to ending one's own life
- Suicidal ideation is when people think about wanting to die, wanting to kill themselves, and/or how they might go about doing this
  - Concern about ideation is high when someone has a plan, means to carry out the plan, and intent to carry out the plan

https://www.cdc.gov/suicide/index.html

12.2 million people in the U.S. have seriously thought about suicide.

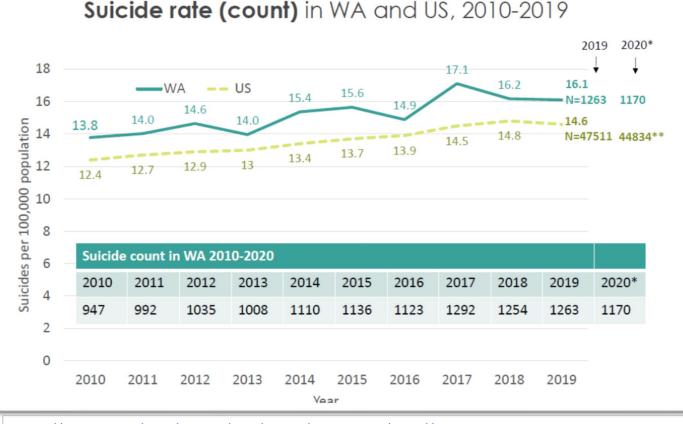
(3.7% of the population)



### Some warning signs of suicide risk you might observe

- Talking about wanting to die or wanting to kill themselves
- Talking about feeling empty or hopeless or having no reason to live
- Talking about feeling trapped or feeling that there are no solutions
- Feeling unbearable emotional or physical pain
- Talking about being a burden to others

https://www.nimh.nih.gov/health/publications/ suicide-faq



https://doh.wa.gov/sites/default/files/legacy/Documents/Pubs//140-254-SuicideInWA.pdf

# Intervention Options for Employees with Suicidal thoughts or Intensions

Contact HR to help walk through the following steps

### Attempt to solicit their agreement to one of the following:

- Accompany employee to the ED if there is a strong possibility of suicide
- Call 911 if employee refuses intervention and leaves
- Warm transfer to CareLink for assessment and appropriate intervention options
- Obtain agreement of employee for a CareLink outreach call

### If employee refuses warm transfer or an outreach call:

- Explain how beneficial CareLink can be and encourage them to call by end of day
- If they have a therapist or doctor ask that they contact their provider by end of day
- Arrange a time to follow up with the employee

### If the employee does not return for their next shift and does not answer calls:

- Call the employee's emergency contact number for a welfare check
- If unable to reach them, call 911 for a welfare check

### In all cases, follow up with the employee and consult with CareLink as needed

Debrief with supervisor and/or HR as needed for managerial support



### Crisis Resources

- National Crisis Line: suicidepreventionlifeline.org
  - 800-273-TALK (8255)
  - 988 July 16, 2022
- Crisis Connections of King County: 866-427-4747
- Snohomish County Crisis Line (CDMHPs): 800-584-3578
- Pierce County Crisis Line (CDMHPs): 800 576-7764



# Where can I learn more about mental health in the workplace?

Links:

- <a href="https://www.cdc.gov/workplacehealthpromotion/initiatives/resource-center/case-studies/index.html">https://www.cdc.gov/workplacehealthpromotion/initiatives/resource-center/case-studies/index.html</a>
- <u>https://www.workplacementalhealth.org/</u>
- <u>https://www.rightdirectionforme.com/for-employers/resources/</u>



QUESTIONS?

