

**UW Medicine Work-Related Travel Restrictions
Effective March 9, 2020 through April 3, 2020**

UW Medicine continues to play a critical care role in leading the effort to prevent the spread of the novel coronavirus in the Puget Sound region. In addition to the excellent patient care we are providing, many are also providing expertise and assistance in the public health arena to prevent the spread of COVID-19. In order to continue to serve our community in the setting of this public health crisis, we must protect and preserve our workforce.

To that end, **UW Medicine has decided to restrict all work-related travel for all employees between March 9, 2020 through April 3, 2020.** This includes all travel for conferences and meetings related to professional membership societies/associations and meetings or gatherings related to grants.

Exceptions to this work-related travel restriction will be rare and must be supported and proposed by your Department Chair, hospital CEO, or unit Director to Dr. Paul Ramsey. Final decisions for exceptions will be determined by Dr. Ramsey.

For that same timeframe, **we strongly encourage all employees to reconsider invitations for non-UW individuals to visit UW Medicine,** including invites for interviews, speaking engagements, and other meetings and gatherings. As described in our meetings policy, please consider using zoom or other virtual modalities as an alternative to in-person activities.

Finally, **we encourage you to carefully consider any personal travel outside of the Puget Sound region through April 3, 2020.** We strive to keep our workforce healthy and safe so that we can provide a consistent high-quality level of care and service. We also appreciate the impact and disruption this has on our community and all of us as we work to support one another.

As a reminder, on February 27, 2020 the University of Washington issued international [travel guidelines](#) for all faculty, staff and students. UW Medicine is expanding on these guidelines with the new restrictions and recommendations listed above.